



**CRAVEN COUNTY
PROPERTY ASSESSMENT**

LESLIE L. YOUNG, TAX ADMINISTRATOR

PO BOX 1128 NEW BERN, NC 28563

INCOME SURVEY FOR HOTEL/MOTEL/BED & BREAKFAST

PROPERTY ADDRESS:			
PARCEL ID#:			
BUILDING YEAR BUILT		YEAR RENOVATED	

Craven County requests certain income and expense information be provided by property owners periodically. This information assists our appraisal department in determining the true value of commercial real estate located within Craven County. Under the provisions of North Carolina law, income and expense information requested by and submitted to the Craven County Tax Department is considered **STRICTLY CONFIDENTIAL and will not be released to anyone not legally entitled to it**. Questions pertaining to this survey can be directed to Justin Deese at 252-636-6640 or cc-income-survey@cravencountync.gov. This survey and other supporting documentation can be returned via mail or scanned and emailed to cc-income-survey@cravencountync.gov.

GENERAL INFORMATION	2020	2021	2022
Total Room Count			
Available room nights			
Occupancy Rate			
RevPAR			
Average Daily Rate			
REVENUES	2020	2021	2022
Income From Rooms			
Income From Food			
Income From Beverages			
Telephone, Internet, etc.			
Other Departmental Revenue			
TOTAL REVENUES	\$0.00	\$0.00	\$0.00

EXPENSES	ANNUAL EXPENSES (Do not include real estate taxes and debt service)		
	2020	2021	2022
DEPARTMENTAL EXPENSES			
Rooms			
Food			
Beverage			
Telephone, Internet, etc.			
Other Departmental Expenses			
Other Departmental Expenses			
UNDISTRIBUTED OPERATING EXPENSES	2020	2021	2022
Administrative and General			
Franchise Fees			
Marketing			
Property Operation and Maintenance			
Utilities			
Miscellaneous (<i>please describe</i>)			
Miscellaneous (<i>please describe</i>)			
FIXED EXPENSES	2020	2021	2022
Insurance			
Miscellaneous (<i>please describe</i>)			
Miscellaneous (<i>please describe</i>)			
TOTAL EXPENSES	\$0.00	\$0.00	\$0.00
NET OPERATING INCOME BEFORE RESERVES (TOTAL REVENUE - TOTAL EXPENSES)	\$0.00	\$0.00	\$0.00
Reserves For Replacement			
NET OPERATING INCOME AFTER RESERVES	\$0.00	\$0.00	\$0.00

Additional Comments or Information:

Please provide most recent profit and loss statement.

*Prepared by:			
Phone:		Email:	

****If prepared by and signed by a tax representative, an AV-59 must be completed and attached with this form.***