



**CRAVEN COUNTY
PROPERTY ASSESSMENT**

LESLIE L. YOUNG, TAX ADMINISTRATOR

PO BOX 1128 NEW BERN, NC 28563

INCOME SURVEY FOR APARTMENT BUILDINGS

PROPERTY ADDRESS:			
PARCEL ID#:		OWNER	
CONTACT PHONE		EMAIL	
PROJECT NAME IF APPLICABLE			

Craven County requests certain income and expense information be provided by property owners periodically. This information assists our appraisal department in determining the true value of commercial real estate located within Craven County. Under the provisions of North Carolina law, income and expense information requested by and submitted to the Craven County Tax Department is considered **STRICTLY CONFIDENTIAL and will not be released to anyone not legally entitled to it.** Questions pertaining to this survey can be directed to Justin Deese at 252-636-6640 or cc-income-survey@cravencountync.gov. This survey and any supporting documentation can be returned via mail or scanned and emailed to cc-income-survey@cravencountync.gov.

SUBSIDIZED HOUSING INFORMATION			
Is the property a participant in one of the HUD or other low income housing programs? Please indicate, if applicable, which program/s this project is a participant.			
221(d)(3) Below Market Rate		221(d)(4)	
221(d)(3)Rent Supplement:Market Rate		Section 8	
236 Interest Assistance		IRS Section 42 LIHTC	
ADU Program		Other (Specify)	

GENERAL INFORMATION	2021	2022
Vacancy Rate		
Total Number of Apartment Units		
Total Number of Garages		

EFFICIENCY APARTMENTS				ACTUAL YEARLY RENT	
# of Units	Unit Sq Ft	# of Baths	Average Monthly Rent	2021	2022
TOTAL GROSS REVENUE				\$0.00	\$0.00

1 BEDROOM APARTMENTS				ACTUAL YEARLY RENT	
# of Units	Unit Sq Ft	# of Baths	Average Monthly Rent	2021	2022
TOTAL GROSS REVENUE				\$0.00	\$0.00

2 BEDROOM APARTMENTS				ACTUAL YEARLY RENT	
# of Units	Unit Sq Ft	# of Baths	Average Monthly Rent	2021	2022
TOTAL GROSS REVENUE				\$0.00	\$0.00

3 BEDROOM APARTMENTS				ACTUAL YEARLY RENT	
# of Units	Unit Sq Ft	# of Baths	Average Monthly Rent	2021	2022
TOTAL GROSS REVENUE				\$0.00	\$0.00

4 BEDROOM APARTMENTS				ACTUAL YEARLY RENT	
# of Units	Unit Sq Ft	# of Baths	Average Monthly Rent	2021	2022
TOTAL GROSS REVENUE				\$0.00	\$0.00

MISCELLANEOUS INCOME	AVERAGE MONTHLY RENT	ACTUAL YEARLY RENT	
		2021	2022
Garage Rent			
Storage Unit Rent			
Income From Other Sources <i>(pet deposits, laundry, etc. Include itemization)</i>			
TOTAL GROSS REVENUE		\$0.00	\$0.00
TOTAL GROSS REVENUE FROM ALL SOURCES		\$0.00	\$0.00

EXPENSES <i>(Do not include real estate taxes or debt service in expenses)</i>	2021	2022
Management & Administrative		
Utilities		
Operations and Maintenance		
Payroll		
Payroll Insurance, Benefits, and Taxes		
Marketing		
Insurance		
Miscellaneous Expenses <i>(Identify if any):</i>		
Miscellaneous Expenses <i>(Identify if any):</i>		
Miscellaneous Expenses <i>(Identify if any):</i>		
TOTAL EXPENSES	\$0.00	\$0.00
NET OPERATING INCOME BEFORE RESERVES	\$0.00	\$0.00
Reserves For Replacement		
NET OPERATING INCOME AFTER RESERVES	\$0.00	\$0.00

Additional Comments or Information:

Please include the most recent profit and loss, rent roll, operating statement, or any other supporting documents.

*Prepared by:			
Phone:		Email:	

****If prepared by and signed by a tax representative, an AV-59 must be completed and attached with this form.***