

CRAVEN COUNTY

BUDGET AMENDMENTS FOR FISCAL YEAR ENDING JUNE 30, 2015

Budget Amendments for June 15, 2015

Commissioner Liner moved to approve the following budget amendment for funds received from Eastern Carolina Council on Aging for the fan/heat relief program, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

DSS 7295 Senior

101-7295-36-060-00	\$86.00	101-7295-450-39-31	\$86.00
Fans		Crisis Funds	
TOTAL	\$86.00	TOTAL	\$86.00

Justification: Funds received from Eastern Carolina Council on Aging for fan/heat relief program are higher than originally anticipated.

DSS Budget Amendment – Senior Donation

Commissioner Liner moved to approve the following budget amendment due to \$872 being received in addition to the \$6,000 anticipated for regular Senior Donation for the current fiscal year. Commissioner McCabe seconded the motion which carried unanimously in a roll call vote.

DSS 7295 Senior

101-7295-336-39-00	\$872.00	101-7295-450-32-31	\$872.00
General Donations		Donation Senior	
TOTAL	\$872.00	TOTAL	\$872.00

Justification: Budget amendment needed due to \$872.00 received in addition to the \$6,000.00 anticipated for regular Senior Donation for the current fiscal year.

DSS Budget Amendment – Home and Community Care Block Grant (HCCBG)

Commissioner Liner moved to approve the following budget amendment for additional funds awarded for the Home and Community Care Block Grant (HCCBG) from the Division of Aging, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

DSS/CARTS/Sen Comp

101-7221-349-27-01	\$1,309.00	101-7221-450-40-00	\$1,455.00
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HCCBG in Home St		Contractual Services	
101-0000-399-00-01	\$ 146.00		
Fund Balance			
101-7295-377-28-00	\$2,909.00	101-7295-450-40-00	\$(3,975.00)
HCCBG Homd Delvd			
101-0000-399-00-01	\$ 323.00		
Fund Balance			
101-7295-377-26-00	\$(6,486.00)		
HCCBG Congregate			
101-0000-399-00-01	\$(721.00)		
Fund Balance			
101-7002-348-04-00	\$3,000.00	101-7001-450-31-01	\$3,000.00
Tran St GRN		Reg Vehicle Exp	
101-0564-348-30-00	\$ 400.00	101-0564-450-91-23	\$ 400.00
Senior Companion		Senior Companion	
TOTAL	\$880.00	TOTAL	\$880.00

Justification: Additional funds awarded for the Home & Community Care Block Grant (HCCBG) from the Division of Aging. Funding is 90% Fed/State (\$792) with a 10% required County match (\$88) for a total of \$880 in additional funding and a redistribution of existing HCCBG funds to meet service needs.

Rick Hemphill, Assistant County Manager, Finance/Administration, presented the following budget amendments and ordinance updates for the Board's approval.

Health Benefits

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
512-0000-399-01-00	\$286,102.00	512-0321-400-40-81	\$472,102.00
Fund Balance Current		Health Claims	
		512-0351-400-40-95	\$(140,000.00)
		Worker's Comp Claims	

512-0321-400-40-91 \$(28,000.00)

Dental Claims

512-0321-400-40-71 \$(18,000.00)

Admin Health Fee

TOTAL \$286,102.00 TOTAL \$286,102.00

Justification: Need to budget additional funds to cover health insurance claims through the remainder of fiscal year '15.

Commissioner Sampson moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Schools

101-0000-309-12-00 \$1,159.00 101-8500-480-37-02 \$1,159.00

State School Pilt Schools Exp Pilt

TOTAL \$1,159.00 TOTAL \$1,159.00

Justification: The FY'15 projected timber receipts were \$65,000. After receiving a distribution, these funds are passed to Craven County Board of Education. Total amount received this year was \$66,158.07. Need to budget additional revenue and corresponding expenditure to schools.

Commissioner Sampson moved to approve the budget amendment, seconded by Commissioner Mark and unanimously carried in a roll call vote.

Mental Health

101-6800-347-12-00 \$2,575.00 101-6800-440-94-42 \$2,575.00

ABC 5 cent bottles Alcoholism ABC Bottle

TOTAL \$2,575.00 TOTAL \$2,575.00

Justification: ABC Board receipts/East Carolina Behavioral Health payments greater than budgeted. Need to budget for June.

Commissioner McCabe moved to approve the budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Health/CCHD Foundation

101-6506-336-25-00 \$2,000.00 101-6506-440-96-52 \$2,000.00

Donations/Contributions		Special Appropriation	
TOTAL	\$2,000.00	TOTAL	\$2,000.00

Justification: This was a “wash account” for the CCHD Foundation. Donations are made to Craven County. Craven County cuts a check to the Foundation. In the end, the total amount donated is reimbursed.

Commissioner Mark moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Rescue Squads

101-2828-357-49-00	\$51,580.00	101-2828-410-33-10	\$46,422.00
Bridgeton Rescue Fee		Bridgeton 90% Collection	
		101-2801-410-40-03	\$ 5,158.00
		Collection Cost	
101-2831-357-56-00	\$44,500.00	101-2831-410-33-10	\$40,050.00
Twp. #7 Rescue Fee		Twp. #7 90% Collection	
		101-2801-410-40-03	\$ 4,450.00
		Collection Cost	
TOTAL	\$96,080.00	TOTAL	\$96,080.00

Justification: In two squads, rescue fees exceeded amount budgeted. Need to budget increase to pay squads 90% and vendor collection cost 10%.

Commissioner Mark moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Jail

101-2008-350-03-00	\$10,000.00	101-2008-410-21-01	\$105,000.00
Jail Fees		Board Prisoners	
101-2008-357-66-00	\$20,000.00		
Inmate Welfare			
101-2008-369-39-00	\$40,000.00	101-2008-410-32-26	\$ 25,000.00

Outside Counties

Inmate Welfare

101-2008-369-40-00 \$60,000.00

Misdemeanant house

TOTAL \$130,000.00

TOTAL

\$130,000.00

Justification: Higher prison population has increased expenditures in many areas of the jail. The higher inmate population has also resulted in a corresponding increase in revenue. Need to budget the additional revenue to cover expenditures for the remainder of the fiscal year.

Commissioner Mark moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendments for June 1, 2015

Alfreda Stout, Social Services Deputy Director, presented the following budget amendment to adjust for seven revised funding authorizations for subsidized child day care funding received throughout this fiscal year. Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

DSS 7291 Mandated

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7291-10-00	\$(107,666.00)	101-7291-450-39-26	\$(107,666.00)
Day Care Combined		Child Day Care	
TOTAL	\$(107,666.00)	TOTAL	\$(107,666.00)

Budget Amendments for May 18, 2015

Rick Hemphill, Assistant County Manager, Finance/Administration, presented the following budget amendments for the Board's approval.

Schools

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-345-03-00	\$200,000.00	101-8500-480-98-01	\$600,000.00
State tax art 40 ½ ct sch		Schools' debt service	

101-0000-345-05-00 \$400,000.00

State tax art 42 1/2 ct sch

TOTAL \$600,000.00 TOTAL \$600,000.00

Justification: Portion of Article 40 and Article 42 sales tax dedicated to school debt service. Anticipate that revenue will be greater than projected/budgeted. Need to budget the additional revenue expected and corresponding transfer to the school’s Debt Service Fund.

Commissioner Sampson moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Schools

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-303-00-00	\$45,000.00	101-8500-480-37-12	\$45,000.00
Late listing penalty tax		school late list penalty	
TOTAL	\$45,000.00	TOTAL	\$45,000.00

Justification: Receipt of taxes attributable to late listing penalties has already exceeded amount projected for FY 15. Need to budget the additional revenue expected and corresponding expenditure to schools.

Commissioner Sampson moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Capital Reserve

101-0000-370-40-00	\$1,300,000.00	101-0567-400-98-16	\$1,300,000.00
Med hold harmless		Transfer to reserve	
JOURNAL ENTRY			
101-0567-400-98-16	\$1,300,000.00	101-0000-101-00-00	\$1,300,000.00
Transfer to Reserve		General Fund Cash	
371-0000-101-00-00	\$1,300,000.00	371-0000-366-01-00	\$1,300,000.00
County reserve cash		From General Fund	
TOTAL	\$3,900,000.00	TOTAL	\$3,900,000.00

Justification: Need to budget and move \$1,300,000 from General Fund to County Reserve. These funds were received in March 2015 for excess of Medicaid Hold Harmless.

Commissioner McCabe moved to approve the budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Budget Amendments for May 4, 2015

Rick Hemphill, Assistant County Manager, Finance/Administration, presented the following budget amendment for the Board’s approval. Commissioner Mark moved for its approval, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

E911

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$3,947.00	101-0567-410-97-22	\$3,947.00
Fund Balance Current		Transfer to E911	
TOTAL	\$3,947.00	TOTAL	\$3,947.00

Justification: Recently learned that some items purchased with E911 funds during FY '14 were ineligible expenses. The budget amendment is to return funds back to E911 and charge them to the General Fund. (Replacement of workstations at EOC)

Budget Amendments for April 20, 2015

Jennifer Blackmon, Human Services Deputy Director, presented the following budget amendments for the Board’s approval. Commissioner McCabe moved for their approval, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Health/BCCCP

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-6602-349-54-00	\$12,750.00	101-6602-440-40-00	\$12,750.00
Cancer Control – State		Contract Services	
TOTAL	\$12,750.00	TOTAL	\$12,750.00

Justification: Additional funds awarded by the State to increase the number of Federal BCCCP screenings from 84 to 134. Funds must be spent by 5/31/15.

Health/Communicable Disease

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-6302-353-19-00	\$ 3,000.00	101-6302-440-32-05	\$18,000.00
Hepatitis – 3 rd party		Prescription Drugs	
101-6302-370-09-00	\$15,000.00		
Title XIX – Medicaid			
TOTAL	\$18,000.00	TOTAL	\$18,000.00

Justification: Due to state immunization guideline changes, the department had to purchase more private vaccines. In the past, Medicaid patients were eligible for state supplied immunizations. Now, the only patients that can receive state supplied vaccines are the uninsured. Need to purchase enough vaccines to last through the end of the fiscal year. Vaccines include: Hep A, Hep B, Twinrix, MMR, Tdap/Perussis, Varicella, etc. As of 4/7/15, the department budgeted \$12,000 in revenues for Hepatitis and have received \$13,500. The department budgeted \$20,000 in Medicaid revenues and have received \$30,000.

Captain Lee Thomas, Jail Administration, presented the following budget amendment to cover the cost of inmate medical expenses through the end of the current fiscal year. In the past year Craven County Jail has housed an inmate with a life threatening illness, who is charged with a felony offense and treatment for his illness has cost \$125,000 with additional future high cost expectations.

Jail 2008

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$300,000.00	101-2008-410-32-08	\$300,000.00
Fund Balance/Appropriation		Supplies/Medical	
TOTAL	\$300,000.00	TOTAL	\$300,000.00

Justification: The budget amendment will cover the cost of inmate medical expenses through the end of the current fiscal year. In the past year Craven County Jail has housed an inmate with a life threatening illness. The inmate is charged with a felony offense and his bond is set at \$500,000. So far treatment for his illness has cost \$125,000 with additional future high cost expectations. This budget amendment will fund this line item through FY end and provide for regular contract payments to Southern Health Partners as well as future expenses related to housing this specific inmate.

There was discussion concerning the eligibility for Medicaid. Commissioner Dacey stated that inmates are prohibited from Medicaid coverage because the State declined the Medicaid expansion program. Captain Thomas stated that in this case, there was a pre-qualifying condition that was not met.

Captain Thomas explained that transporting inmates to the State for safekeeping has become prohibitive, as new legislation required that the County pay twice the Medicaid costs or 70% of retail, whereas safekeeping has a contract rate. The effect is that the State is using fees as a disincentive.

Commissioner Jones inquired if CarolinaEast would help, stated that he would like to have more collaboration between the Sheriff’s Department and the hospital, which is a County-owned facility.

Commissioner Sampson moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendments for March 16, 2015

Assistant Social Services Director, Alfreda Stout, presented the following budget amendment for the Board’s approval.

DSS IM 7211/DSS Admin 7201/7295 Sr

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7211-349-19-00	\$207,902.00	101-7201-450-32-40	\$ 27,250.00
Inc Maint Staff & Overhead		Other Supplies	
		101-7201-450-73-02	\$126,652.00
		C/O Other Improvement	
		101-7201-450-73-21	\$ 28,060.00
		C/O \$500-\$4,999	
		101-7295-450-73-02	\$ 25,94.000
		C/O Other Improvement	
TOTAL	\$207,902.00	TOTAL	\$207,902.00

Justification: Federal participation rate of 75% for Income Maintenance Caseworkers determining Medicaid Eligibility will result in revenue higher than originally anticipated. Expenditures are to increase staff safety and reduce property liability with bulletproof glass, emergency egress, increased external lighting, and two new vehicles (current vehicles average over \$150,000 miles each), provide office equipment and supplies to assist staff in meeting NC Fast mandates to include replacement telephones, computer supplies, replacement of broken and worn office furniture, etc. Building maintenance to include new work space, calibration of heat/air system, replacement of rotten columns at Senior Center. Also establishment of mandated record storage.

Commissioner Mark moved to approve the budget amendment, seconded by Commissioner Dacey and unanimously carried in a roll call vote.

Administrative Captain, Jesse Pittman, presented the following budget amendments for the Board's approval.

Sheriff's 2001

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-2001-336-02-00	\$10,000.00	101-2001-410-32-40	\$10,000.00
Donations/Contributions		Other Supplies	
TOTAL	\$10,000.00	TOTAL	\$10,000.00

Justification: Donation received by the Sheriff's Office from a citizen.

Commissioner Mark moved to approve the budget amendment, as presented, seconded by Commissioner Jones and unanimously carried.

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
114-0000-399-01-00	\$11,000.00	114-2001-410-73-01	\$11,000.00
Fund Balance Approp/Fund Balance		C/O over \$5,000	
TOTAL	\$11,000.00	TOTAL	\$11,000.00

Justification: The Sheriff's Office was awarded a vehicle that was forfeited by the court under G.S. 90-108(a)(7). The vehicle was forfeited upon the conviction of the registered owner for maintaining a vehicle for the purposes of the sale of narcotics. Upon the agency taking possession of the vehicle, mechanical problems were discovered. The cost of the repair was estimated at \$6,000 on a vehicle valued at \$40,000. During the process of repairing the vehicle, other mechanical issues became apparent and the vehicle was repaired at a cost of \$10,603.10. The is budget amendment will allow funds for payment of these vehicle repairs to be taken from the Sheriff's asset seizure account and move over into the Sheriff's current year budget.

Commissioner Jones moved to approve the budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Environmental Health Supervisor, Keith Jernigan, presented the following budget amendment for the Board's approval.

Health

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-3133-357-09-00	\$1,500.00	101-3133-420-32-40	\$1,800.00
Led Service Fee		(To purchase manuals needed for RRP Refresher newly received accreditation)	
101-3133-357-86-00	\$ 500.00	101-3133-420-25-00	\$ 200.00
Service Fees For Courses		(To attend Environmental Health Supervisor Association – funds were depleted because of making a presentation at NC Asthma Summit in March, 2015)	
TOTAL	\$2,000.00	TOTAL	\$2,000.00

Justification: The Healthy Homes Section has exceeded the estimated annual revenue in eight months. Because of the extra workload this represents, some supplies are being depleted and must be replaced. In addition, we received accreditation to teach a refresher course. Some of these funds will be used to cover costs associated with teaching this class, including student manuals and materials for hands-on exercises. The remaining funds will be used to cover the costs associated with the numerous lead-based paint/healthy home inspections conducted and for general program support. In addition, \$200 will be used to attend the NC Supervisor’s Association annual meeting. The funds originally budgeted was used for travel to give a presentation at the NC Asthma Summit, a statewide meeting. This program will not spend more than it receives in revenue.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendment – Additional Medicaid Revenues

Health Director, Scott Harrelson, presented the following budget amendment for the Board’s approval.

Health/Risk Reduction/Healthy Communities

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-6612-370-05-00	\$42,500.00	101-6612-440-25-00	\$ 5,060.00
Medicaid Revenues		Travel/Training	
		101-6612-440-32-40	\$ 800.00

		Other Supplies	
		101-6612-440-73-01	\$34,640.00
		C/O Over \$5,000	
		101-6612-440-73-21	\$ 2,000.00
		C/O \$500-\$4,999	
TOTAL	\$42,500.00	TOTAL	\$42,500.00

Justification: Craven County Health Department received a Medicaid EHR Incentive payment in the amount of \$42,500. Funds are being requested to train the billing office. Two employees will become certified medical coders and one will become a certified biller so that the billing staff would have expertise in proper coding and claim submission. This training would occur in-house. Other supplies to purchase office chairs and Capital Outlay \$500-\$4,999 to purchase two desks. Capital Outlay over \$5,000 will be used to purchase windows for check-in department. The current windows do not meet accreditation standards and need to be replaced. The total cost is \$14,089. The remaining funds will go towards expenses in relocating and renovations to the Adult Primary clinic.

Commissioner Jones stated that the Health Board is in support of the budget amendment.

Commissioner Jones moved to approve the budget amendment, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Budget Amendments for March 2, 2015

Assistant County Manager, Finance/Administration, Rick Hemphill, presented the following budget amendment for the Board's approval.

Dental

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$58,129.00	101-5500-440-97-02	\$58,129.00
Fund Balance		Transfer to Reserve	
TOTAL	\$58,129.00	TOTAL	\$58,129.00

Justification: Need to move half of FY 14 dental profit to Capital Reserve for future repair to dental trailer. Plumbing work to begin FY 15 and complete in FY 16.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Convention Center Director, Mary Harris, presented the following budget amendment to appropriate \$248.20 from the Tourism Development Authority to cover additional expenses of the New York Media Mission with the NC Department of Commerce. This trip was rescheduled due to weather and is now scheduled for March 18-20, 2015. Commissioner Mark moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-8201-369-36-00	\$248.20	101-8201-430-25-00	\$248.20
TDA		Travel Training	
TOTAL	\$248.20	TOTAL	\$248.20

Justification: Funds to cover extra expenses for the NC Department of Commerce on March 18-20, 2015. This trip was rescheduled due to snow storm in January.

Commissioner Jones noted that Ms. Harris waited an hour and 20 minutes to ask for \$248, and registered his support for returning to a consent agenda format to minimize use of staff time in this manner.

Budget Amendments for February 16, 2015

Craven County Health Director, Scott Harrelson, presented the following budget amendments for the Board's approval.

Health/Risk Reduction/Healthy Communities

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-6700-349-04-00	\$13,757.00	101-6700-440-32-08	\$ 1,500.00
State Revenues		Medical Supplies	
		101-6700-440-32-40	\$ 250.00
		Other Supplies	
		101-6700-440-73-02	\$12,007.00
		Other Improvements	
TOTAL	\$13,757.00	TOTAL	\$13,757.00

Justification: CCHD was awarded an increase in funding by \$13,757 in order to provide health choices and support the pursuit of healthy lifestyles.

Funds will be used to purchase lab supplies in order to test for lipid panels, glucose levels and cholesterol during the “Giving Your Health a Healthy Beat” program which gives individuals the opportunity to make healthful changes in their eating and exercise habits, bulletin board kits that will be placed in five middle schools in Craven County, and additional bulletins at local parks to provide informational outreach which will offer wellness information, nutrition and physical activity education (New information will be changed out quarterly). Remaining funds will be utilized in conjunction with Parks & Recreation to aid them in purchasing workout stations in order to assist individuals in getting active. Funds must be spent by 5/31/15.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Health/Family Planning

101-6400-349-12-00	\$22,427.00	101-6400-440-22-00	\$ 250.00
Family Planning – State		Telephone	
		101-6400-440-32-05	\$21,677.00
		Prescription Drugs	
		101-6400-440-32-07	\$ 500.00
		Janitorial Supplies	
TOTAL	\$22,427.00	TOTAL	\$22,427.00

Justification: Additional performance-based funding has been awarded to CCHD due to the increase in the number of family planning clients over the recent years. Request for additional funding to pay for telephone expenses thru year end, pay for a small portion of janitorial supplies, and remaining funds to be spent on contraception such as Depo-Provera, Mirena IUDs, Implanon, birth control pills, etc.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and carried with five (5) “ayes”, there being one (1) “nay” from Commissioner Liner.

Health/WIC

101-6010-349-03-00	\$4,439.00	101-6010-440-32-40	\$3,394.00
WIC Client Services		Other Supplies	
		101-6010-440-73-21	\$1,045.00

Capital Outlay

TOTAL	\$4,439.00	TOTAL	\$4,439.00
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Justification: Additional funding has been awarded to CCHD to further enhance ability to continue with WIC’s Nutritional Program objectives.

Request to purchase a Lenovo Thinkpad Laptop (State contract price: \$1,045) and supplies related to WIC such as: Breastfeeding educational videos, informational pocket sliders, breastfeeding log pals, mini fever scan immunization schedules, bibs to support breastfeeding, etc.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendments for February 2, 2015

Assistant Social Services Director, Alfreda Stout, presented the following budget amendments.

DSS IM 7211/DSS Admin 7201

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7211-349-19-00	\$70,125.00	101-7211-450-73-21	\$37,500.00
Inc Maintenance Staff & Overhead		Capital Outlay	
		101-7211-450-32-40	\$36,625.00
		Other Supplies	
TOTAL	\$70,125.00	TOTAL	\$70,125.00

Justification: The North Carolina Department of Health and Human Services (DHHS) has received approval from the Center for Medicare and Medicaid Services (CMS) to allow a one- time opportunity to purchase computer related equipment for Income Maintenance Caseworkers performing tasks in the NC FAST system. Equipment purchased will be reimbursed at a 75% Federal participation rate, the 25% match is already budgeted.

Commissioner Sampson moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote. During discussion, Commissioner Liner sought clarification that the percentage increase is one-time only.

DSS IM 7211/DSS Admin 7201

101-7211-349-19-00	\$115,500.00	101-7201-450-40-50	\$115,500.00
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Inc Maintenance Staff & Overhead		Contractual Employee	
TOTAL	\$115,500.00	TOTAL	\$115,500.00

Justification: Federal participation rate of 75% for Income Maintenance Caseworkers determining Medicaid eligibility will result in revenue higher than originally anticipated. A portion of this will be utilized for contractual and virtual temporary staff to assist in meeting Federal and State mandated conversion of Adult and Family Medicaid cases into the NC FAST system. Over 7,000 cases are required to be converted by June 30, 2015.

Commissioner Sampson moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote. During discussion Commissioner Liner asked how long will this be needed. Ms. Stout stated that it is temporary through June 30.

Budget Amendments for January 20, 2015

Cooperative Extension Director, Tom Glasgow, submitted the following budget amendments that were presented by Administrative Assistant, Lisa Wimpfheimer, for the Board’s approval.

Cooperative Extension

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-4211-346-02-00	\$3,000.00	101-4211-420-32-40	\$3,000.00
Harold Bate Foundation Grant		EFNEP Expenditures	
TOTAL	\$3,000.00	TOTAL	\$3,000.00

Justification: Harold Bate Foundation Grant awarded to EFNEP program.

Cooperative Extension

101-4213-336-13-00	\$500.00	101-4213-420-32-40	\$500.00
EFNEP		Pamlico EFNEP	
TOTAL	\$500.00	TOTAL	\$500.00

Justification: To keep Pamlico funding separate from the other EFNEP money. Pamlico County has put forth \$500 for part-time use of staff member.

Commissioner Sampson moved to approve both budget amendments, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Convention Center Director, Mary Harris, presented the following budget amendment to appropriate \$3,000 from the Tourism Development Authority to cover expenses of the New York Media Mission with the N.C. Department of Commerce.

Ms. Harris stated that she will be sending Melissa Riggle to talk with the media and encourage them to visit and write about the area.

Convention Center

101-8201-369-36-00	\$3,000.00	101-8201-430-25-00	\$3,000.00
TDA		Travel/Training	
TOTAL	\$3,000.00	TOTAL	\$3,000.00

Justification: Funds to cover the expense of the NY Media Mission with the NC Dept of Commerce of January 26-28, 2015.

Commissioner Mark moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Economic Development Director, Timothy Downs, presented the following budget amendment to budget funding for Craven 100 Alliance, to include annual dues and initial investment.

Economic Development

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$25,000.00	371-0571-400-97-01	\$25,000.00
Fund Balance Current		To General Fund	
101-0560-366-07-00	\$25,000.00	101-4401-430-15-15	\$25,000.00
From Reserve		Dues/Subscriptions	
101-0000-399-01-00	\$49,182.00	101-4401-430-15-15	\$49,182.00
Fund Balance		Dues/Subscriptions	
TOTAL	\$99,182.00	TOTAL	\$99,182.00

Justification: Budget funding for Craven 100 Alliance. The start-up cost of \$25,000 is from County reserve and annual dues of \$49,181.50 is from fund balance.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Human Services Deputy Director, Jennifer Blackmon, presented the following budget amendments for the Board's approval.

Health/Maternity

101-5700-349-14-00	\$6,760.00	101-5700-440-40-00	\$3,000.00
State Revenues		Contract Services	
		101-5700-440-40-50	\$3,760.00
		Contract Employees	
TOTAL	\$6,760.00	TOTAL	\$6,760.00

Justification: CCHD has received additional revenue due to the dissolution of a High Risk Maternity Clinic in another county. Funds will be used to Copy & Image old medical records onto a CD and the use of a contract employee to scan all recent/current maternity medical records into CureMD.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner Jones and unanimously carried in a roll call vote.

Health/Family Planning

101-6400-349-12-00	\$10,186.00	101-6400-440-32-05	\$10,186.00
State Revenues		Prescription Drugs	
TOTAL	\$10,186.00	TOTAL	\$10,186.00

Justification: Additional funding in the amount of \$10,186 has been awarded to CCHD in order to provide Family Planning services for TANF patients in order to prevent out-of-wedlock births. Funds will be used to purchase different forms of long acting contraception such as depo-provera, Implanon & Mirena IUD's.

Commissioner Liner inquired if parents are involved in decisions of minors relative to Family Planning Services. Ms. Blackmon responded that they are not legally required to involve parents by federal law, but they are encouraged by the Health Department. Commissioner Mark moved to approve the budget

amendment, seconded by Commissioner McCabe and carried with five (5) "Ayes", there being one (1) "Nay" from Commissioner Liner.

Health/Refugees

101-6704-348-47-00	\$17,548.00	101-6704-440-32-08	\$4,800.00
State Revenues		Medical Supplies	
		101-6704-440-32-40	\$3,500.00
		Other Supplies	
		101-6704-440-40-00	\$9,248.00
		Contract Services	
TOTAL	\$17,548.00	TOTAL	\$17,548.00

Justification: Craven County is one of the top eight refugee resettlement counties. Craven County anticipates screening approximately 180 new refugee arrivals for State fiscal year 2014-2015. Additional funding in the amount of \$17,548 has been awarded in order to provide communicable disease screening and a physical exam. Funds will be spent to purchase parasitology cans, telephonic interpretation, and other supplies.

Commissioner Liner asked where the immigrants are coming from. Ms. Blackmon responded that most of them are from Southeast Asia and have been granted refugee status. Ms. Blackmon stated that the Health Department does not deny any service, but this grant has a narrow focus. Commissioner Sampson moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendments for January 5, 2015

Commissioner Sampson moved to approve the following budget amendment and to award the consulting contract to Wendel Companies, seconded by Commissioner Jones and unanimously carried in a roll call vote.

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7002-377-19-00	\$31,821.00	101-7001-450-40-00	\$31,821.00
MPO transit dev plan		Contractual Services	
TOTAL	\$31,821.00	TOTAL	\$31,821.00

Justification: To accept federal funds for the Transit Development Plan. Funds are spent and then reimbursed through the Metropolitan Planning Organization (MPO).

DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENT

Assistant County Manager, Finance/Administration, Rick Hemphill, presented the following budget amendment for the Board’s approval.

Economic Development

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$7,000.00	101-4401-430-15-02	\$7,000.00
Fund Balance		Professional Services/Legal	
TOTAL	\$7,000.00	TOTAL	\$7,000.00

Justification: The 2014-2015 Economic Development budget included an amount for project-based legal services that was developed by looking at project activity in recent years. Projects have depleted the legal services budget.

This budget amendment is requested to cover project based legal services already rendered and set additional budget for future needs for the remainder of this fiscal year.

Commissioner Mark move to approve the foregoing budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendments for December 1, 2014

Assistant County Manager, Finance/Administration, Rick Hemphill, presented the following budget amendments and ordinance update for the Board’s approval. Commissioner Mark moved for their approval, as presented, seconded by Commissioner Dacey and unanimously carried in a roll call vote.

Economic Development

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-335-00-00	\$35,041.00	101-0567-400-98-16	\$35,041.00
Misc Revenue		To County Reserve 371	
JOURNAL ENTRY			
101-0567-400-98-16	\$35,040.86	101-0000-101-00-00	\$35,040.86
To County Reserve		Cash	

371-0000-101-00-00	\$35,040.86	371-0000-366-01-00	\$35,040.86
	Cash		From General Fund
TOTAL	\$105,122.72	TOTAL	\$105,122.72

Justification: BA needed to allocate the remaining interest received from the NC Eastern Region Development Commission to Craven County Reserve for future economic development use. In August 2014, the initial interest payment of \$140,000 was received and moved to Reserve at that time.

Cooperative Extension

101-4211-346-02-00	\$3,000.00	101-4211-420-32-40	\$3,000.00
	Carolina East Foundation		EFNEP Expenditures
TOTAL	\$3,000.00	TOTAL	\$3,000.00

Justification: CarolinaEast Foundation Grant awarded to EFNEP Program.

Animal Control

390-0000-366-07-00	\$500,000.00	390-2610-420-40-00	\$ 50,000.00
	From Capital Reserve		Contractual
		390-2610-420-76-01	\$400,000.00
			Construction
		390-2610-420-76-59	\$ 50,000.00
			Contingency
371-0000-399-01-00	\$500,000.00	371-0571-420-97-70	\$500,000.00
	Fund Balance		Animal Shelter Proj
TOTAL	\$1,000,000.00	TOTAL	\$1,000,000.00

Justification: Budget amendment needed to set up new Animal Shelter project.

Budget Ordinance

Animal Shelter Project

Fund 390

This ordinance is hereby approved in the following amounts for expenditures to the Animal Shelter Project.

Expenditures:

Contractual	\$ 50,000.00
Construction	\$400,000.00`
Contingency	\$ 50,000.00
TOTAL	\$500,000.00

The following revenue

Revenue:

From Capital Reserve Fund	\$500,000.00
TOTAL	\$500,000.00

This ordinance is hereby approved this 1st day of December, 2014.

Budget Amendments for November 17, 2014

Craven County Health Director, Scott Harrelson, presented the following budget amendments for the Board's approval. Commissioner Sampson moved for their approval, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Health/HIV/STD

101-6301-349-76-00	\$1,000.00	101-6301-440-32-40	\$1,000.00
HIV/STD State		Other Supplies	
TOTAL	\$1,000.00	TOTAL	\$1,000.00

Justification: Newly acquired state funds awarded to CCHD to ensure that patients receive supplementary patient educational materials to reduce the spread of HIV and STD's. Funds will be spent to purchase educational brochures. Funds must be spent by 12/31/14.

Health/Immunization Action Plan

101-5802-349-61-00	\$27,359.00	101-5802-440-27-00	\$14,000.00
State Revenues		Advertising	

101-5802-440-32-40 \$13,359.00

Other Supplies

TOTAL \$27,359.00

TOTAL \$27,359.00

Justification: CCHD was awarded one-time state funding in the amount of \$27,359 in order to develop a communication plan specifically intended to promote awareness of the new and revised immunization rules and requirements which become effective July 1, 2015.

Funds will be spent on a comprehensive media plan(broadcast, print and social media) to reach the audience as well as educational and outreach materials such as banners and flyers.

Deputy Social Services Director, Alfreda Stout, presented the following budget amendments for the Board's approval.

Senior 7295

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7295-377-16-00	\$ 404.00	101-7295-450-40-00	\$19,607.00
USDA Congregate		Contractual Services	
101-7295-377-18-00	\$9,612.00		
USDA Home Delivered			
101-7295-377-22-00	\$ 771.00		
USDA Farm Caregiver			
101-0000-399-01-00	\$8,820.00		
Fund Balance			
TOTAL	\$19,607.00	TOTAL	\$19,607.00

Justification: HCCBG (Home Community Care Block Grant) budgeted amount was different than amount actually received. Revenue and expenditure must be brought into alignment. Also, budgeting additional revenue for USDA amount per meal, was originally calculated based on \$.60 per meal, and the correct rate is now \$.75 per meal.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

DSS 7291 Mandated

101-7291-349-32-00	\$(13,847.00)	101-7291-450-23-07	\$(13,847.00)
Energy CIP, CP&L		Low Inc Energy Asst	
TOTAL	\$(13,847.00)	TOTAL	\$(13,847.00)

Justification: Funding authorization received for the Low Income Energy Assistance Program was slightly lower than original budget estimates indicated. There is no County match.

Commissioner Dacey moved to approve the budget amendment, as presented, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

Budget Amendments for November 3, 2014

Mr. Hodges requested a budget amendment in the amount of \$25,000 to cover the above referenced project, to cover the replacement of the Automatic Transfer Switch (ATS) at the Emergency Operations and 911 Center, and for a new generator tap. This generator tap device is a new piece of equipment that will allow a secondary generator to power the building when the utility power has been interrupted and in the event of a prolonged, catastrophic outage that could necessitate use of a back-up, portable generator.

Three quotes were requested for the ATS replacement and generator tap installation from local electrical contractors. The quotes for the ATS replacement ranged from \$17,422 to \$25,750 and the quotes for the generator tap installation range from \$19,619 to \$23,500. R. Brown Electric, Inc. was the lowest quote on each job.

<u>Contractor</u>	<u>ATS Upgrade</u>	<u>Generator Tap</u>
R. Brown Electric, Inc.	\$17,421.73	\$19,619.12
PECO Electric, Inc.	\$25,750.00	\$21,050.00
Bryant Electrical, Inc.	\$22,750.00	\$23,500.00

Commissioner McCabe moved to approve the following budget amendment, which includes both projects, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Public Buildings

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01	\$25,000.00	101-1201-400-73-02	\$25,000.00
Fund Balance		C/O Other Improvements	
TOTAL	\$25,000.00	TOTAL	\$25,000.00

Justification: Appropriate fund balance of \$25,000 to go along with the \$22,450 in the original budget to accomplish three projects: The replacement of the automatic transfer switch on the generator at the EMS building (\$18,000), addition of a new generator tap at the EMS building to provide hookup for backup generator in the event of a storm (for E-911 and data center) (\$20,000), and to do renovation at the tax office to create an office out of an existing conference/storage area (\$6,000). Balance of \$3,500 is a contingency for all three.

Budget Amendments for October 20, 2014

Assistant Social Services Director, Alfreda Strout, presented the following budget amendments for the Board’s approval.

DSS/Special Adoption

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$19,200.00	101-7231-349-41-00	\$(19,200.00)
Fund Balance Current Year			
TOTAL	\$0.00		

Justification: End of FY '14, the State sent DSS \$19,200 in and EFT that had the description “adoption promotion fund”. It was put into one of the adoption revenue accounts. State indicated it was a payment sent to Craven in error and collected it via EFT this week. Need to replace the funds in that revenue with those in fund balance.

DSS Senior 7295

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7295-377-55-00	\$(673.00)	101-7295-450-39-37	\$(748.00)

Title II D		Health Prom Title III D	
101-0000-399-01-00	\$(75.00)		
Fund Balance			
TOTAL	\$(748.00)	TOTAL	\$(748.00)

Justification: Amending budget to reflect correct original allocation for Title III D Health Promotion funds from Area Agency on Aging. There is a 10% County match.

Family Caregiver Support

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7221-349-22-00	\$17,716.00	101-7221-450-39-40	\$ 250.00
Adult Serv Staff and Overhead		Family Caregiver Supplies	
		101-7221-450-40-00	\$11,401.00
		Contractual Services	
		101-7295-450-40-00	\$ 5,076.00
		Contractual Services	
		101-7295-450-32-40	\$ 989.00
		Other Supplies	
TOTAL	\$17,716.00	TOTAL	\$17,716.00

Justification: Amending budget to reflect correct original of Family Caregiver funding received from the Area Agency on Aging. Original budgeted amount was \$750 in Adult Services Supplemental. The Family Caregiver allocation came in at \$18,466 for a difference of \$17,716. A small portion of these funds will be placed in to Family Caregiver Supplemental, another portion into Family Caregiver Supplemental, another portion into In Home Contractual for Family Caregiver clients, and the remaining into Senior for Family Caregiver meals and program information supplies. There is no County match.

Commissioner Sampson moved to approve the foregoing budget amendments, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendments for October 6, 2014

CARTS Director, Rosann Christian, requested approval of the 2015 ROAP application and the following budget amendment.

Transportation Grants

101-7026-348-26-00	\$(28,488.00)	101-7026-450-39-25	\$(28,488.00)
Craven Gen Transportation		Co System Transportation	
101-7026-348-34-00	\$(2,125.00)	101-7026-450-39-50	\$(2,125.00)
Jones Co Transportation		Jones Co Transportation	
101-7026-348-43-00	\$(2,197.00)	101-7026-450-39-51	\$(2,197.00)
Pamlico Co Transportation		Pamlico Co Transportation	
101-7028-349-11-00	\$ 41,419.00	101-7028-450-39-25	\$ 2,895.00
Co System Transportation		Co System Transportation	
101-7028-348-34-00	\$ 362.00	101-7028-450-39-50	\$ 362.00
Jones Co Transportation		Jones Co Transportation	
101-7028-348-43-00	\$(228.00)	101-7028-450-39-51	\$(228.00)
Pamlico Co Transportation		Pamlico Co Transportation	
101-7024-348-21-00	\$(2,108.00)	101-7024-450-39-25	\$(2,108.00)
EHTAP – State Grant		Co System Transportation	
101-7002-368-13-00	\$(28,488.00)	101-7001-450-31-01	\$(925.00)
General Public – Craven		Regular Vehicle Expense	
101-7002-368-14-00	\$(2,125.00)		
General Public – Jones			
101-7002-368-15-00	\$(2,197.00)		
General Public – Pamlico			
101-7002-368-28-00	\$ 2,895.00		
Craven Employment			
101-7002-368-38-00	\$(228.00)		

Pamlico Employment

101-7002-368-02-00 \$(2,108.00)

EDTAP Craven

101-7002-368-50-00 \$(3,731.00)

EDTAP – Jones

101-7002-369-51-00 \$(3,829.00)

EDTAP – Pamlico

TOTAL	\$(32,814.00)	TOTAL	\$(32,814.00)
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Justification: NCDOT/PTD adjusted FY 2015 ROAP-EDTAP, RGP and EMPL funds according to NC legislative action.

Commissioner Tyson moved to approve the application, as requested, seconded by Commissioner Sampson and unanimously carried.

Commissioner Sampson moved to approve the accompanying budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Rick Hemphill, Assistant County Manager, Finance/Administration, presented the following budget amendments and ordinance update for the Board’s approval.

Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

TDA

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-8201-369-36-00	\$2,400.00	101-8201-430-15-15	\$2,400.00
TDA		Dues & Subscriptions	
TOTAL	\$2,400.00	TOTAL	\$2,400.00

Justification: Funds to cover the expense of the STR Destination Competitive Analysis for the TDA.

Economic Development

101-0000-367-10-00	\$400,000.00	101-0190-410-96-03	\$400,000.00
Grant CRMC – ACT		ACT	
TOTAL	\$400,000.00	TOTAL	\$400,000.00

Justification: BA for assistance to support ACT’s efforts towards preserving the viability of all Cherry Point activities/personnel.

Water

422-0000-329-00-00	\$ 14,000.00	422-4527-475-76-01	\$24,756,385.00
Interest		General Construction	
422-0000-366-18-00	\$13,776,228.00	422-4527-475-76-59	\$ 1,237,819.00
Transfer from Water		Contingency	
422-0000-380-00-00	\$12,917,265.00	422-4527-475-40-00	\$ 410,000.00
Loan Proceeds		Contractual Services	
		422-4527-475-76-70	\$ 303,289.00
		Administration	
TOTAL	\$26,707,493.00	TOTAL	\$26,707,493.00

Justification: For Castle Hayne Aquifer Project, need to budget the construction phase.

Castle Hayne Aquifer

Fund 422

This ordinance is hereby amended in the following amounts for expenditures to the Castle Hayne Aquifer Project.

Expenditures:

Test Wells

Chemical/Lab Analysis	\$	4,800.00
Contractual Services	\$	31,600.00
Engineering	\$	34,400.00
Construction	\$	101,640.00

Pre-Design/Site

Postage	\$	248.00
Utilities	\$	9,100.00
Contractual Services	\$	397,220.00
Capital Outlay – Equipment	\$	902.00
Land	\$	736,926.00
Engineering	\$	3,922.00
Engineering – McKim Creed	\$	335,085.00
Sitework	\$	2,399.00

Design Phase

Contractual Services	\$	46,291.00
Engineering – McKim Creed	\$	2,082,658.00

Administration

Construction Phase

Contractual Services	\$	410,000.00
Engineering – McKim Creed	\$	1,618,242.00
General Construction	\$	24,756,385.00
Contingency	\$	1,251,077.00
Administration	\$	303,289.00
TOTAL	\$	32,201,135.00

The following revenues are hereby amended for the Castle Hayne Aquifer Project.

Revenue:

Interest	\$	14,330.00
Transfer from Water Reserve	\$	16,007,810.00

Loan Proceeds \$ 16,178,995.00

TOTAL \$ 32,201,135.00

This ordinance is hereby amended this 6th day of October, 2014.

Budget Amendments for October 7, 2014

Commissioner Tyson moved to appropriate an additional \$234,482 to the funding allocation for schools from fund balance, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

Schools

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$234,482.00	101-8500-480-37-01	\$234,482.00
Fund Balance		Schools Current Expense	
TOTAL	\$234,482.00	TOTAL	\$234,482.00

Justification: To appropriate funds for public schools for additional salaries resulting from state budget.

Budget Amendments for September 15, 2014

Rick Hemphill, Assistant County Manager – Finance/Administration, presented a contract amendment and a budget amendment required to the original contract with McKim & Creed for items which the County had not decided how to administer originally, such as the SCADA system and special inspections. Since the decision has now been made to contract with McKim and Creed to handle these items, he requested an amendment in the amount of \$247,200 for adding these items to their contract. Commissioner Sampson moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Treatment Plant Construction

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
422-0000-380-00-00	\$247,200.00	422-4527-475-75-18	\$247,200.00
Loan Proceeds		Engineering	
(new sub dept for construction phase)			
TOTAL	\$247,200.00	TOTAL	\$247,200.00

Justification: Amend budget of project for amendment number one to McKim & Creed contract. An ordinance will be updated at next meeting.

Craven County Health Director, Scott Harrelson, presented the following budget amendment for the Board’s approval. Commissioner Sampson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

3101 Environmental

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-3101-357-86-00	\$525.00	101-3101-420-32-40	\$525.00
Course		Other Supplies	
TOTAL	\$525.00	TOTAL	\$525.00

Justification: This was not planned in the budget process. This is for people who have taken the class elsewhere, possibly online, or don’t feel the need to take the class, but need to take the exam, which has to be proctored by a certified ServSafe instructor.

Recreation and Parks Director, Eddie Games, addressed the Board regarding a budget amendment for a grant received from the NC Community Foundation for additional outdoor fitness equipment. The department applied for this grant in May and received a \$3,000 check last month.

These funds will be used to complete this project which will total just over \$23,000. Other funding for this project was received from the Craven County Health Department (\$10,341), Craven County Health Foundation (\$5,000) and the Harold H. Bate Foundation (\$5,000). Equipment will be installed at Creekside Park close to the Walking Trail shelter and should be in place and ready to use later in the month. Commissioner Sampson moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Recreation

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-8001-346-10-00	\$3,000.00	101-8001-460-73-02	\$3,000.00
NC Comm Foundation		Other Improvements	
TOTAL	\$3,000.00	TOTAL	\$3,000.00

Justification: Budget NC Community Foundation Grant of \$3,000 toward purchase of outdoor fitness equipment at Creekside.

Social Services Director, Kent Flowers, presented the following budget amendments for the Board's approval.

DSS TANF 7231

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7231-399-08-00	\$8,049.00	101-7231-450-39-30	\$8,049.00
Fund Bal/Carryover		Special Adoptions	
TOTAL	\$8,049.00	TOTAL	\$8,049.00

Justification: Additional unspent funds from fiscal year 13/14 for Special Adoptions. The funds are awarded by the State based on the number of adoptions that are finalized and then given to DSS to use in the adoption programs. There is no County match.

DSS 7292

101-7292-352-40-00	\$12,996.00	101-7292-450-32-12	\$12,996.00
1 st Party Payment/Respite		Activity Supplies	
101-7292-336-39-00	\$ 1,000.00	101-7292-450-32-22	\$ 1,000.00
General Donations		Donation Supplies	
TOTAL	\$13,996.00	TOTAL	\$13,996.00

Justification: Budget amendment needed to establish line items for the Sunshine Center, Adult Respite Care Program located at the Craven County Senior Center. Estimated private pay revenue, donations and expenditures for program needs.

Commissioner Sampson moved to approve both budget amendments, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendments for September 2, 2014

Assistant County Manager for Finance/Administration, Rick Hemphill, presented the following budget amendments for the Board's approval. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Elections

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0601-366-07-011	\$275,346.00	101-0601-400-73-01	\$275,346.00
From Cap Reserve		C/O over \$5,000	
371-0000-399-01-00	\$275,346.00	371-0571-400-97-01	\$275,346.00
Fund Balance		To Gen Fund	
JOURNAL ENTRY			
371-0571-400-97-01	\$275,346.00	371-0000-101-00-00	\$275,346.00
To Gen Fund		Cash	
101-0000-101-00-00	\$275,346.00	101-0601-366-07-00	\$275,346.00
Cash		From Cap Reserve	
TOTAL	\$1,101,384.00	TOTAL	\$1,101,384.00

Justification: Transfer \$275,346 from Capital Reserve to Elections to purchase ES&S equipment.

Fire Departments – Multiple

242-0000-399-00-00	\$130.00	242-2900-410-11-04	\$130.00
Tri-Community		Workers Comp	
244-0000-399-00-00	\$325.00	244-2903-410-11-04	\$325.00
Ft. Barnwell		Workers Comp	
245-0000-399-00-00	\$130.00	245-2900-410-11-04	\$130.00
Harlowe		Workers Comp	
246-0000-399-00-00	\$390.00	246-2900-410-11-04	\$390.00
No 6 Township		Workers Comp	
247-0000-399-00-00	\$910.00	247-2900-410-11-04	\$910.00

#7 Township		Workers Comp	
249-0000-399-00-00	\$260.00	249-2900-410-11-04	\$260.00
Twp #6		Workers Comp	
TOTAL	\$2,145.00	TOTAL	\$2,145.00

Justification: To cover shortage of Fire Department's Workers Compensation line item for VFIS invoice dated 8/13/14 of \$85,792.00

Cooperative Extension

101-0000-399-01-00	\$1,488.00	101-4211-420-32-40	\$1,488.00
Fund Balance current year		Other supplies	
TOTAL	\$1,488.00	TOTAL	\$1,488.00

Justification: Received CarolinaEast Foundation Grant FY 12 to provide supplies for the Expanded Food and Nutrition Education Program (EFNEP). Need to carry over the \$1,488 balance to FY 15.

Cooperative Extension/SHIIP

101-4207-349-55-00	\$(895.00)	101-4207-420-22-00	\$(224.00)
Grant Dept. of Ins.		Telephone	
		101-4207-420-24-00	\$(224.00)
		Meeting Expenses	
		101-4207-420-32-40	\$(224.00)
		Other Supplies	
		101-4207-420-39-45	\$(223.00)
		Low Income Subsidy	
TOTAL	\$(895.00)	TOTAL	\$(895.00)

Justification: Original budget \$4,000 State SHIIP for FY 15. Actual amount will be \$3,105.00. Need to make the necessary reductions.

Budget Amendments for August 18, 2014

Health Director, Scott Harrelson, presented the following budget amendments for the Board’s approval.

Health/Administration

101-0000-399-01-00	\$12,867.00	101-5001-440-40-00	\$12,867.00
Fund Balance		Contract Services	
TOTAL	\$12,867.00	TOTAL	\$12,867.00

Justification: Carryover of unspent funds from FY 2014 to cover expenses to Lorie Kaylor and Associates for the Federally Qualified Health Center (FQHC) Application.

Commissioner Allen moved to approve the foregoing budget amendment, seconded by Commissioner McCabe and carried in a roll call vote with six (6) “ayes”, there being one (1) “nay” from Commissioner Dacey.

Health/Maternity/Child Health/Fam Planning

101-5700-370-08-00	\$8,500.00	101-5700-440-73-21	\$7,360.00
Maternity Medicaid		C/O \$500-\$4,999	
101-5800-370-18-00	\$8,500.00	101-5700-440-32-40	\$ 380.00
Child Health Medicaid		Other Supplies	
101-6400-370-07-00	\$8,500.00	101-5700-440-15-15	\$ 760.00
Fam Planning Medicaid		Dues/Subscriptions	
		101-5800-440-73-21	\$2,000.00
		C/O \$500-\$4,999	
		101-5800-440-40-00	\$6,500.00
		Contract Services	
		101-6400-440-73-21	\$4,035.00
		C/O \$500-\$4,999	
		101-6400-440-73-02	\$3,000.00
		Other Improvements	
		101-6400-440-32-40	\$1,290.00

Other Supplies

101-6400-440-15-15 \$ 175.00

Dues/Subscriptions

TOTAL \$25,500.00

TOTAL \$25,500.00

Justification: CCHD has received Medicaid HER incentive payment of \$25,500 and requests to purchase six (6) Defibrilators and supplies related to the device (5 defibrilators will be donated to the County), one time charge for the Health Information Exchange and annual fee for Medical Director, 3 scanners for the billing office, an auto scrubber, replacement of carpet in vestibule, Comlite software in Child Health (per Dennis Holton), and scanning of medical records.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Health HIV/STD

101-6301-349-76-00 \$50.00

101-6301-440-32-08 \$50.00

HIV/STD State

Medical Supplies

TOTAL \$50.00

TOTAL \$50.00

Justification: Newly acquired state funds awarded to CCHD for the purchase of condoms in order to reduce the spread of STD's and HIV.

Commissioner McCabe moved to approve the budget amendment as presented, seconded by Commissioner Allen and unanimously carried in a roll call vote.

DEPARTMENTAL MATTERS: SHERIFF – BUDGET AMENDMENT

Administrative Captain, Jesse Pittman, presented the following budget amendment for the Board's approval.

Sheriff's/Grants Dept #2022

101-2022-377-04-00 \$10,591.00

101-2022-410-32-40 \$8,019.00

Justice Asst. Grant

Other Supplies

101-2022-410-73-21 \$2,572.00

C/O \$500-\$4,999

TOTAL	\$10,591.00	TOTAL	\$10,591.00
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Justification: This is carryover funds from FY 14 for Justice Assistance Grant number 2013-DJ-BX-0895.

Commissioner Taylor inquired if this was part of the grant funds that were already sought. Captain Pittman responded that it is a different type of munitions for less lethal force. Commissioner McCabe moved to approve the budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENTS

Assistant County Manager of Finance/Administration, Rick Hemphill, presented the following budget amendments for the Board’s approval.

The NC Eastern Region Board agreed that any county withdrawing from the NCEast Alliance can request its portion of the unspent and unencumbered administrative/operating reserve funds to be returned to them and spent on economic development. Craven County requested its balance and has now received \$140,000 to be placed in Reserve for future economic development use. Mr. Hemphill stated that he will look into why a \$190,000 residual became a \$140,000 payment. County Manager, Jack Veit, stated that he will request a meeting to seek explanation.

Economic Development/County Reserve

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-335-00-00	\$140,000.00	101-0567-400-96-16	\$140,000.00
Misc Revenue		Tmsfr County Reserve	
JOURNAL ENTRY			
101-0567-400-98-16	\$140,000.00	101-0000-101-00-00	\$140,000.00
To County Reserve		Cash	
370-0000-101-00-00	\$140,000.00	371-0000-366-01-00	\$140,000.00
Cash		From General Fund	
TOTAL	\$420,000.00	TOTAL	\$420,000.00

Justification: Budget amendment needed to accept and place in reserve Craven’s portion of unspent and unencumbered admin/operating reserves from the NCEast Alliance.

Commissioner Allen moved to approve the budget amendment, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

Transfers

101-0000-399-01-00	\$1,000,000.00	101-0567-400-98-16	\$1,000,000.00
Fund Balance Current Year		Transfer to Reserve	
JOURNAL ENTRY			
101-0567-400-98-16	\$1,000,000.00	101-0000-101-00-00	\$1,000,000.00
Transfer Reserve		Cash	
371-0000-101-00-00	\$1,000,000.00	371-0000-366-01-00	\$1,000,000.00
Cash		From Fund 101	
TOTAL	\$1,000,000.00	TOTAL	\$1,000,000.00

Justification: Budget transfer to capital reserve of unanticipated revenues over expenditures for fiscal 2014. Amount will be used for future capital projects.

Commissioner Taylor moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendments for August 4, 2014

Assistant Health Director, Jennifer Blackmon, presented the following budget amendments for approval.

Health/WIC

101-6010-349-03-00	\$7,528.00	101-6010-440-25-00	\$7,000.00
WIC – State		Travel/Training	
		101-6010-440-31-11	\$ 528.00
		Gasoline	
TOTAL	\$7,528.00	TOTAL	\$7,528.00

Justification: To provide reimbursement of travel expenses incurred as the result of mandatory Crossroads Rollout Training. CCHD is required to send all 13 staff members to training located in Raleigh, NC. Training will last 4 days. The first group will go August 18; second group will go August 25. The State will reimburse for hotel, lunch and dinner for each employee and gasoline expenses. Need money to gas line to cover use of County vehicles. Two County vehicles will be utilized during each training session.

Commissioner Sampson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Health/Dental

101-5500-375-01-00	\$29,303.00	101-5500-440-40-51	\$29,303.00
Medicaid Max		Contract Incentive Pay	
TOTAL	\$29,303.00	TOTAL	\$29,303.00

Justification: As stated in the contract, the dentist will receive 27% of Medicaid Max Cost Settlement in the event that the overall program year is profitable. The current FY 14 revenues are \$467,175; expenditures are \$348,822 (\$119,363 profitable).

Commissioner Dacey inquired how many dentists are in such contractual arrangements. Ms. Blackmon stated that it was set up as an incentive based on turnover of previous dentists who have left the position to pursue more lucrative opportunities in private practice. Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Assistant Social Services Director, Alfreda Stout, presented the following budget amendment for approval.

DSS 7295 Senior

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$4,943.00	101-7295-450-32-29	\$ 599.00
Fund Balance		Donations – Meals	
		101-7295-450-32-31	\$4,344.00
		Donations – Senior	
TOTAL	\$4,943.00	TOTAL	\$4,943.00

Justification: Roll forward unspent funds donated to the Senior Program and Meals Program in Fiscal Year 2013-2014.

Commissioner McCabe moved for its approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Budget Amendments for July 21, 2014

CARTS Interim Director, Gene Hodges, presented the following budget amendment.

7001-CARTS Administration

101-7002-348-18-00	\$41,493.00	101-7001-450-73-01	\$46,103.00
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Section 18 Capital-St Over \$5,000

101-7002-335-05-00	\$ 4,610.00
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TOTAL	\$46,103.00	TOTAL	\$46,103.00
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Justification: Line Item #101-7001-450-73-01, Capital Outlay over \$5,000 had an unencumbered balance of \$46,800 at the end of FY2014. One of the vehicles budgeted in FY 2014 was ordered but not delivered by June 30, 2014. The State approved a Period of Performance Extension, allowing the money allocated in the FY 2014 CTP Capital Grant to be available in FY 2015. CARTS is requesting a budget amendment to include the cost of purchasing the FY 2014 approved vehicles in FY 2015. Ninety percent of the cost of vehicles will be reimbursed by the State'. The 10% local match is anticipated to be covered by the sale of the vehicle being replaced.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

DEPARTMENTAL MATTERS – RECREATION: BUDGET AMENDMENT

Recreation and Parks Director, Eddie Games, presented the following budget amendment:

Recreation & Parks

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$9,784.00	101-8001-460-40-00	\$9,784.00
Fund Balance		Contractual Services	
TOTAL	\$9,784.00	TOTAL	\$9,784.00

Justification: These funds are needed to complete the Recreation Comprehensive Master Plan by East Carolina University (ECU). The plan was started last fiscal year and will be completed within the next few months.

DEPARTMENTAL MATTERS – SHERIFF: BUDGET AMENDMENT

Administrative Captain, Jesse Pittman, presented the following budget amendment:

Sheriff's 2001

101-0000-399-01-00	\$9,610.00	101-2001-410-32-40	\$9,610.00
General Fund		Other Supplies	
TOTAL	\$9,610.00	TOTAL	\$9,610.00

Justification: These are carryover funds from the FY 2013-2014 budget. In February 2014 a budget amendment was passed allowing a \$10,000 donation to be credited to the other supplies line item in the 2013/2014 FY budget. Only \$389.56 of the \$10,000 was spent last FY creating a carryover in the amount of \$9,610.44.

Budget Amendments for July 7, 2015

Scott Harrelson, Craven County Health Director, presented the following budget amendment for the use of dental reserve funds to purchase two operating chairs in the dental trailer. Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Health/Dental

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-5500-366-07-00	\$10,750.00	101-5500-440-73-01	\$10,750.00
Transfer in from Reserve		C/O Over \$5,000	
371-0000-399-01-00	\$10,750.00	371-0571-400-97-01	\$10,750.00
Appropriate Fund Balance		Transfer to General Fund	
JOURNAL ENTRY			
101-0000-101-00-00	\$10,750.00	101-5500-366-07-00	\$10,750.00
General Fund Cash		Transfer in from Reserve	
371-0571-400-97-01	\$10,750.00	371-0000-101-00-00	\$10,750.00
To General Fund		County Reserve Cash	
TOTAL	\$10,750.00	TOTAL	\$10,750.00

Justification: Use of dental reserve funds to purchase 2 operating chairs in the dental trailer. Current chairs have frayed wires and the arms on the chairs are worn out. The department would like to install before the end of August (before school starts).

Mr. Hemphill reported that the County received a check for \$1,104.50 from NC Department of Commerce for Bunswick/Hatteras Yachts for their final payment on the grant they received in November 2010, and presented the following budget amendment. Commissioner Sampson moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Economic Development

101-4401-348-92-00	\$1,104.50	101-4401-430-47-03	\$1,104.50
Dept. of Commerce		Perfrom Grant Hatteras	
TOTAL	\$1,104.50	TOTAL	\$1,104.50

Justification: Final reimbursement from Dept. of Commerce for one NC performance grant. Funds will be passed through to Hatteras Yachts.