

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, AUGUST 7, 2023
6:00 P.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

- 1. CARTS PUBLIC HEARING – TITLE VI PROGRAM PLAN: Kelly Walker-Cuthrell, CARTS Director**
- 2. PETITIONS OF THE CITIZENS – Agenda Topics**
- 3. CONSENT AGENDA**
 - A. Minutes of July 17, 2023 Regular Session**
 - B. Tax Releases and Refunds**
 - C. ABC Board Travel Policy**
 - D. Elections – Donated Voting Booths**
 - E. Economic Development – Authorization of Signature for Withdrawal of Rail Easement**
 - F. Sheriff – Donation Rollover – Budget Amendment**
 - G. Sheriff – Donation Checks – Budget Amendment**
- 4. COMMUNITY CHILD PROTECTION TEAM ANNUAL REPORT: Jenny Cook, Chair**

DEPARTMENTAL MATTERS:

- 5. CARTS: Kelly Walker – Cuthrell, CARTS Director**
 - A. Approval of the Title VI Non-Discrimination Program Plan**
 - B. Purchase of Radios – Budget Amendment**
- 6. EMERGENCY SERVICES – FIRE DEPARTMENTS' NC DEPARTMENT OF INSURANCE (DOI) GRANT MATCH – Budget Amendment: Stanley Kite, EMS Director**

7. **SHERIFF: Major David McFadyen and Sheriff Chip Hughes**
 - A. **Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP) Grant – Budget Amendment**
 - B. **Body Scanner Rollover – Budget Amendment**
8. **WATER - BUDGET AMENDMENT: Dail Booth, Water Superintendent**
9. **SOCIAL SERVICES: Geoffrey Marett, Social Services Director**
 - A. **Medicaid Expansion Presentation Position Consideration**
 - B. **New IMC II Medicaid (3 Full-Time Positions)**
10. **ECONOMIC DEVELOPMENT - AUTHORIZATION TO REQUEST AN EXTENSION OF BUILDING REUSE – PROJECT ENDOR: Jeff Wood, Economic Development Director**
11. **HUMAN RESOURCES – OPIOID SETTLEMENT FUND SPENDING AUTHORIZATION: Amber Parker, Human Resources Director**
12. **FACILITIES – APPROVAL OF HAZARDOUS MATERIAL ABATEMENT CONTRACT AND MASTER PLANNING SERVICES FOR SUDAN PROPERTY REDEVELOPMENT PROJECT: Gene Hodges, Assistant County Manager**
13. **APPOINTMENTS**
14. **COUNTY ATTORNEY’S REPORT: Arey Grady**
15. **PETITIONS OF THE CITIZENS – General Topics**
16. **COUNTY MANAGER’S REPORT: Jack Veit**
17. **COMMISSIONERS’ REPORTS**

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, AUGUST 7, 2023. THE MEETING CONVENED AT 6:00 PM.

MEMBERS PRESENT:

Chairman Jason R. Jones
 Vice-Chairman Denny Bucher
 Commissioner Chadwick Howard
 Commissioner Sherry Hunt
 Commissioner E. T. Mitchell
 Commissioner Beatrice R. Smith

MEMBERS EXCUSED:

Commissioner Thomas Mark

STAFF PRESENT:

Jack B. Veit, III, County Manager
 Gene Hodges, Assistant County Manager
 Amber Parker, Human Resources Director
 Arey Grady, County Attorney
 Lauren Wargo, Assistant to the County Manager
 Nan Holton, Clerk to the Board

County Attorney, Arey Grady, recited the following invocation, followed by the Pledge of Allegiance.

Heavenly Father, maker of Heaven and Earth, redeemer, generous provider, we are desperately dependent upon You for all things. Bestow Your wisdom on this body and its Members to know and do Your will for our County, to abandon unrighteous agendas, to hear and heed Your voice, and to make decisions according to Your Holy Word so that we may practice kindness, develop unity, and walk humbly before You. Bring about unity in our Nation and our County through the power of the holy spirit.

May we, in reverence and through repentance of our sins, return to You. As the Psalmist said, "The sacrifices of God are a broken spirit; a broken and a contrite heart, O God, You will not despise." Father, open up Heaven's windows to bless this Nation and County as we humble ourselves before You.

In the name of Jesus, we pray. Amen.

Based upon the invocation given by Pastor David Bullock, at the June 23, 2023 session of the US House of Representatives

Commissioner Mitchell motioned to approve the agenda, as presented, seconded by Commissioner Smith and approved unanimously.

CARTS PUBLIC HEARING – TITLE VI PROGRAM PLAN

CARTS Director, Kelly Walker-Cuthrell, presented that the Federal Transit Administration (FTA) requires that all direct and primary recipients document their compliance with the Department of Transportation Title VI regulations by submitting a Title VI Program to their FTA regional civil rights officer once every three years or as otherwise directed. The current Title VI Program is located on the CARTS webpage and expires September 7, 2023. The draft plan has been available on the website and at the CARTS office since July 28, 2023. A Public Hearing to receive comments on the proposed changes is required.

At 6:04 pm, Commissioner Mitchell motioned to go into public hearing, as advertised, seconded by Commissioner Hunt and approved unanimously.

There were no citizens from the public that signed up to speak.

At 6:04 pm, Commissioner Smith motioned to close the public hearing, seconded by Commissioner Hunt and unanimously approved.

PETITIONS OF CITIZENS – AGENDA TOPICS

There were no citizens from the public that signed up to speak.

CONSENT AGENDA

Commissioner Hunt motioned to approve the Consent Agenda, inclusive of the Minutes of July 17, 2023 Regular Session; Tax Release and Refunds (*Credits = \$41,769.87; Refunds = \$237.10*); ABC Board Travel Policy, Elections – Donation Voting Booths, Economic Development – Authorization of Signature for Withdrawal of Rail Easement; Sheriff – Donation Rollover-Budget Amendment; and Sheriff – Donation Checks-Budget Amendment. Commissioner Smith seconded the motion which was approved 5-1 in a roll call vote; there being one “Nay” from Chairman Jones.

Sheriff’s Office

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1010000-39901 Current Year Fund Balance	\$5,682.00	1014310-43222 Supplies – Donations	\$5,682.00
TOTAL	\$5,682.00	TOTAL	\$5,682.00

Justification: The unused donated funds made to the Sheriff’s Office in FY 2023 are requested to be moved to FY 2024. These funds were donated to the office by various citizens and businesses for multiple divisions to be used at the Sheriff’s discretion.

Sheriff’s Office

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1014310-38301 Misc. Donations	\$10,100.00	1014310-43222 Supplies – Donations	\$10,100.00
TOTAL	\$10,100.00	TOTAL	\$10,100.00

Justification: The Sheriff’s Office received a donation check in the amount of \$100.00 by a Craven County citizen, along with the annual calendar donation check of \$10,000. These checks will be used towards the purchase of a variety of items that the office needs.

CRAVEN COMMUNITY CHILD PROTECTION TEAM ANNUAL REPORT

Jenny Cook, Chair, and Antoinette Boskey, Co-Chair, gave the 2022 Community Protection Team/Child Fatality Prevention Team (CPT/CFP) annual presentation. They provided information and data on the following topics:

- Mandated members
- New QR code
- CPS Reports of abuse, neglect and/or dependency from 2018-2022
- Statistics and causes of child fatalities in 2021
- 2022 CPT data
- Gaps identified in services
- Recommendations
- Areas of focus for 2023

Ms. Cook and Ms. Boskey addressed questions regarding investigations, services, and provided an informational handout with the QR code to be distributed.

DEPARTMENTAL MATTERS: CARTS

Approval of the Title VI Non-Discrimination Program Plan

CARTS Director, Kelly Walker-Cuthrell, reported that the current Title VI Program is located on the Craven County CARTS webpage and expires September 7, 2023. She indicated the draft plan has been available on the website and at the CARTS office since July 28, 2023.

Ms. Cuthrell stated per FTA guidance, the wording has been changed throughout the document from "race, color, national origin, sex, age, religion, and disability" to "race, color, and national origin", because Title VI is specified to the protection against discrimination based on race, color, and national origin.

She relayed CARTS added the sentence "CARTS is also committed to follow Craven County's non-discrimination policy or policies to ensure no one based on sex, age, religion, or disability will be subject to discrimination" in order to show commitment to preventing discrimination-based sex, age, religion, and disability in addition to the Title VI-protected populations.

Ms. Walker stated other changes from the 2020 plan are updates of the data charts to reflect the most current available data.

Commissioner Mitchell motioned to approve the CARTS Title VI Non-Discrimination Plan, as requested, seconded by Commissioner Smith and approved unanimously.

Purchase of Radios – Budget Amendment

Ms. Cuthrell stated CARTs budgeted to purchase twenty-six (26) two-way Radios in FY2022-2023. The radios were not delivered before June 30, 2023. She requested approval of a budget amendment in the amount of \$36,674 for the cost of twenty-six (26) CM200D two-way radios approved and ordered in FY2022-2023.

Commissioner Hunt motioned to approve the following budget amendment, in the amount of \$36,674, as requested, seconded by Commissioner Mitchell and approved 6-0 in a roll call vote.

CARTS

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1014511-37000	\$36,330.00	1014510-47321	\$36,674.00
Section 18 Capital		Capital Outlay \$500-\$4,999	
1014511-34949	\$ 344.00		
MTM Reimbursement			
TOTAL	\$36,674.00	TOTAL	\$36,674.00

DEPARTMENTAL MATTERS: EMERGENCY SERVICES – FIRE DEPARTMENTS' NC DEPARTMENT OF INSURANCE (DOI) GRANT MATCH

Emergency Services Director, Stanley Kite, reported local Volunteer Fire Departments have been awarded a NC Department of Insurance Grant totaling \$327,552, to assist fire departments with purchasing equipment and making capital expenditures. He remarked that fire departments will match the grant on a dollar-for-dollar basis.

The following Chiefs presented their equipment/gear requests and the amount of the grant they were awarded:

- Chief Blake Feller Little Swift Creek VFD \$30,000
- Chief Greg Milligan Ft. Barnwell VFD \$30,000
- Chief Bruce Smith No. 9 Township \$29,855
- Chief Bradley White Dover VFD \$29,975
- President Russ Cayton Cove City Fire \$29,396
- Chief Stacey Lewis Vanceboro Fire \$14,550

Commissioners expressed their appreciation to each of the VFD and thanked them for keeping their communities safe.

Commissioner Howard motioned to approve the following budget amendment, in the amount of \$327,552, seconded by Commissioner Hunt and approved 6-0 in a roll call vote.

Fire Departments (Multiple)

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
2010000-39801	\$14,550.00	2014340-49699	\$14,550.00
Transfer to General Fund		Grant Match/Vanceboro	
030000-39801	\$30,000.00	2034340-49699	\$30,000.00
Transfer to General Fund		Grant Match/Little Swift Creek	
2040000-39801	\$29,396.00	2044341-49699	\$29,396.00
Transfer to General Fund		Grant Match/Cove City	
2040000-39801	\$29,975.00	2044342-49699	\$29,975.00
Transfer to General Fund		Grant Match/Dover	
2040000-39801	\$30,000.00	2044343-49699	\$30,000.00
Transfer to General Fund		Grant Match/Ft. Barnwell	
2090000-39801	\$29,855.00	2094340-49699	\$29,855.00
Transfer to General Fund		Grant Match/#9 Twp	
1010000-39901	\$163,776	1019800-49783	\$163,776
Current Year Fund Balance		VFD Grant Matches	
TOTAL	\$327,552	TOTAL	\$327,552

DEPARTMENTAL MATTERS: SHERIFF

Comprehensive Opioid, Stimulant and Substance Abuse Site-Based Program (COSSAP) Grant

Chairman Jones stated that since this item appropriates funding to a non-profit organization, Hope Recovery homes, in which Commissioner Hunt serves on, to comply with Senate Bill 473 she will need to be recused from the discussion and vote.

Commissioner Mitchell motioned to recuse Commissioner Hunt, seconded by Commissioner Smith and approved 5-0 in a roll call vote. Commissioner Hunt left the boardroom.

Major David McFadyen reported the Craven County Sheriff's Office has been awarded a grant of \$970,757 over a three-year period from the Office of Justice Programs (OJP) known as the Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program.

This grant award allows funding to establish services for offenders involved in the criminal justice system regarding mental health and substance abuse.

Major McFadyen requested approval of a budget amendment, in the amount of \$306,623, which is what is projected to be used for the current fiscal year as well as the unused amount from the previous year.

Commissioner Mitchell motioned to approve the following budget amendment, in the amount of \$306,623, seconded by Commissioner Smith and approved 5-0 in a roll call vote.

Detention Center

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1014316-33102	\$306,623.00	1014316-44000	\$ 97,133.00
Bureau of Justice Assistance		Contract Services	
		1014316-42101	\$205,560.00
		Rents – Board Prisoners	

		1014316-42500	\$ 3,930.00
		Travel-Training	
TOTAL	\$306,623.00	TOTAL	\$306,623.00

Commissioner Hunt returned to the meeting at 6:35 pm.

Body Scanner Rollover – Budget Amendment

Sheriff Chip Hughes requested approval of a budget amendment, in the amount of \$153,138, in order to move funds that were allocated in FY 2023 for the purchase of a Point Security Body Scanner that was approved during the last fiscal year but not completed. He stated the funds were allocated in the 4316 (Jail) account line.

Commissioner Mitchell motioned to approve the following budget amendment, in the amount of \$153,138, as requested, seconded by Commissioner Hunt and approved 6-0 in a roll call vote.

Detention Center

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1014290-33125	\$153,138.00	1014316-47301	\$153,138.00
American Rescue Plan Act		Capital Outlay over \$5,000	
TOTAL	\$153,138.00	TOTAL	\$153,138.00

DEPARTMENTAL MATTERS: WATER – BUDGET AMENDMENT

Water Superintendent, Dail Booth, reported that the Water Department budgeted to replace two (2) Ford F-150’s during Fiscal Year 2023. Although the order was placed in July of 2022, the trucks were never delivered. He projected these trucks to be delivered sometime after the first of the year in 2024.

Mr. Booth requested approval of a budget amendment, in the amount of \$59,784, for the cost of two (2) Ford F-150’s, with tax and tags included, in order to be moved to this year’s budget.

Commissioner Hunt motioned to approve the following budget amendment, in the amount of \$59,784, as requested, seconded by Commissioner Smith and approved 6-0 in a roll call vote.

Water

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
6000000-39901	\$59,784.00	6007010-47301	\$59,784.00
Fund Balance CY		C/O Over \$5,000	
TOTAL	\$59,784.00	TOTAL	\$59,784.00

At 6:39 pm, the Board went into recess.

At 6:49 pm, the Board returned to open session.

DEPARTMENTAL MATTERS: SOCIAL SERVICES

Medicaid Expansion Presentation and Position Consideration

Mr. Marett introduced April Rollins, Income Maintenance Administrator Division, and recognized her as being vital to DSS.

Mr. Marett stated the NC Department of Health and Human Services announced on July 26, 2023 that Medicaid Expansion is moving forward with a start date of October 1, 2023, pending

final approval by the General Assembly. He proceeded to present information and data, highlighting the changes needed at the local level to implement the expansion. Details on the following were provided:

- Medicaid Expansion HB 76 law outlined
- Medicaid Funding allocations
 - Craven County was allocated \$80,258. (Craven County Medicaid Beneficiaries in May 2023 - 28,111; North Carolina Beneficiaries, 2,968,396, Craven County percentage - 0.95%).
- Medicaid Expansion impacts on Craven County – caseloads and staffing
 - 23% increase in caseloads
 - Staffing Needs to Accommodate Newly Eligibles • Family and Children's Medicaid - 1 Supervisor, 2 Lead Worker/Trainers, 7 Income Maintenance Caseworker 11 • Adult Medicaid - 3 Income Maintenance Caseworker 11 • Long Term Care/Special Assistance - 3 Income Maintenance Caseworker III
- State Communicated Assistance with Medicaid Expansion
 - Straight through processing
 - Federally facilitated marketplace
 - Manual transition of clients in Medicaid
- Challenges to successfully implement Medicaid Expansion
 - Staffing
 - Training
 - New Applications
- What we need to be prepared for Medicaid Expansion
 - New Applications
 - Recertifications
 - Medical Providers
 - Our Clients
- County Advocacy and Support Needs

Mr. Marett and Ms. Rollins addressed questions and requests about FHQC's, current staffing, County costs, current reporting, training, and office space.

Commissioner Bucher spoke in support of advocating as a consolidated group by writing local legislators.

Commissioner Hunt motioned to approve the initial three income caseworker II positions, as requested, seconded by Commissioner Mitchell and approved 6-0 in a roll call vote.

New IMC II Medicaid (3 full-time positions)

Mr. Marett further explained that funding for 3 IMC II's is needed due to the current and expected growth in Income Maintenance Programs related to Medicaid Expansion. He stated that these positions will help to ensure performance goals in a timely manner set forth by the state and reduce the risk of possible eligibility errors and payback by the county. He indicated in June 2023, \$80,258 was received in Medicaid funds that must be budgeted in this fiscal year for Medicaid Expansion. This is being used to offset the cost of these three new positions. The remaining costs are budgeted at 75% Federal / 25% County for the cost share of the three Income Maintenance position costs. All administrative costs will follow a 50% Federal/ 50% County cost share.

Mr. Marett requested approval of a budget amendment in the amount of \$180,883 to fund 3 IMC II positions and the furnishings and training costs associated with the positions.

Commissioner Bucher motioned to approve the following budget amendment, in the amount of \$180,883, as requested, seconded by Commissioner Mitchell and approved 6-0 in a roll call vote.

DSS Income Maintenance

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
1015211-33415	\$100,625.00	1015211-41102	\$103,644.00
Inc. Maint Staff and Ovd		Full-Time Salaries	
1010000-39901	\$ 80,258.00	1015211-41101	\$ 7,929.00
Fund Balance		FICA	
		1015211-41102	\$ 13,371.00
		Retirement	
		1015211-41103	\$ 5,184.00
		401 K	
		1015211-41104	\$ 3,525.00
		Workers Comp	
		1015211-41106	\$ 19,320.00
		Health	
		1015211-41107	\$ 1,440.00
		Dental	
		1015211-41108	\$ 48.00
		Life	
		1015211-41109	\$ 72.00
		Disability	
		1015211-42500	\$ 1,000.00
		Travel/Training	
		1015211-42200	\$ 1,200.00
		Telephone	
		1015211-47321	\$ 7,500.00
		C/O \$500-\$4,999	
		1015211-43240	\$ 15,000.00
		Other Supplies	
		1015211-43201	\$ 600.00
		Office Supplies	
		1015211-44000	\$ 1,050.00
TOTAL	\$180,883.00	TOTAL	\$180,883.00

Commissioner Bucher motioned to direct staff to write a letter to Legislators advocating for the following:

- More state/federal dollars to offset the county cost. The latest figures are that Medicaid Expansion will boost the economy by \$4.3 billion dollars. None of this can occur without eligibility being determined which is done at the county level.
- Continue to support eligibility determinations being done by County Department of Social Services. We know our clients and other resources in the community better than if it were outsourced to another part of the state.
- Push for a moratorium in county paybacks due to eligibility determination for five years.
- Continue to push for the state to provide adequate and timely training.
- Continue to push for the state to give us one policy manual and timely notice of new policies.

Commissioner Mitchell seconded his motion, which was approved unanimously.

Appreciation for DSS staff was spoken by the Commissioners.

**DEPARTMENTAL MATTERS: ECONOMIC DEVELOPMENT
AUTHORIZATION TO REQUEST AN EXTENSION OF BUILDING REUSE –
PROJECT ENDOR**

Economic Development Director, Jeff Wood, stated that in 2021, the County accepted the administration of a Building Reuse Grant for Project Endor (Pilot John/Carolina GSE). The agreement with the company called for an investment of \$2,500,000 and the creation of 15 new jobs. The grant is for \$120,000.

He relayed the company has invested in the property, doubling the size of the building from 20,000 square feet to 40,000 square feet. The company has also worked diligently to recruit and maintain employees, but has not met the metric of 15 new jobs (currently at 11 total jobs). He affirmed this is not from a lack of effort or desire from the company but due to current employment demands from other companies and industries.

Mr. Wood indicated the original termination date of the agreement is August 19, 2023. The Department has been in discussions with NC Commerce and would recommend a two-year extension of the grant.

Commissioner Mitchell motioned to approve a two-year extension of the grant agreement, as recommended, seconded by Commissioner Hunt and approved unanimously.

**DEPARTMENTAL MATTERS: HUMAN RESOURCES
OPIOID SETTLEMENT FUND SPENDING AUTHORIZATION**

Chairman Jones stated that since Hope Recovery is a recipient of part of these funds, to comply with Senate Bill 473, Commissioner Hung would need to be recused.

Commissioner Mitchell motioned to recuse Commissioner Hunt, seconded by Commissioner Smith and unanimously approved.

Commissioner Hunt left the boardroom.

Human Resources Director, Amber Parker, reported the FY 2023 - 2024 budget adopted by the Craven County Board of Commissioners included \$622,048 of opioid settlement funds for opioid remediation efforts. The Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation (MOA) requires specific language and details to be included in the budget item which are too lengthy for the budget document so a resolution to contain that information is presented for your consideration.

Ms. Parker stated the MOA requires the budget or resolution to specifically indicate that it is an authorization for expenditure of opioid settlement funds, it must state the specific strategy or strategies the county intends to fund pursuant to the MOA's Option A or Option B, using the item letter and/or numbers listed in Exhibit A or B of the MOA to identify each funded strategy, and it must state the amount dedicated to each strategy for a period of time. Counties are also required to meet state law budgeting and fiscal control provisions. She declared the current budget meets the state budgeting and fiscal control provisions and this resolution is intended to meet the MOA requirements. Ms. Parker indicated the resolution takes the same funds currently in the Opioid Settlement Fund program budget and reorganizes them to identify which strategies are being funded. She highlighted of the \$622,048 already approved in the budget, the resolution indicates \$152,548 is authorized to be expended on Collaborative Strategic Planning, MOA Exhibit A, Item 1; \$25,000 is authorized to be expended on Naloxone Distribution, MOA Exhibit A, Item 7; \$200,000 is authorized to be expended on Post-overdose Response, MOA Exhibit A, Item 8; and \$244,500 is authorized to be expended on Recovery Support Housing, MOA Exhibit A, Item 4.

Commissioner Smith motioned to adopt the following resolution to direct the expenditure of opioid settlement funds, seconded by Commissioner Howard and approved 5-0 in a roll call vote.

At 8:04 pm, Commissioner Hunt returned to the meeting.

**A RESOLUTION BY THE COUNTY OF CRAVEN
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS**

WHEREAS Craven County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions (“Opioid Settlement Funds”) are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation (“MOA”);

WHEREAS Craven County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, Craven County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized

- a. Name of strategy: Collaborative Strategic Planning
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, 1
- d. Amounted authorized for this strategy: \$152,548
- e. Period of time during which expenditure may take place:
Start date July 1, 2023 through End date June 30, 2024
- f. Description of the program, project, or activity: Opioid Program Manager position salary, benefits and department/position support costs to include telephone, postage, travel, training, office supplies, program supplies, technology requirements membership dues and subscriptions. This position will lead Craven County’s efforts required by the NCMOA. This funding includes \$17,400 for a contract with Recovery Alliance Initiative (RAI) to complete the Collaborative Strategic Planning Process outlined in Exhibit C of the MOA.
- g. Provider: Craven County Opioid Epidemic Response and Recovery Alliance Initiative (RAI)

2. Second strategy authorized

- a. Name of strategy: Naloxone Distribution
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, 7.
- d. Amounted authorized for this strategy: \$25,000
- e. Period of time during which expenditure may take place:
Start date July 1, 2023 through End date June 30, 2024
- f. Description of the program, project, or activity: Purchase low-cost Naloxone to support programs or organizations that distribute naloxone to persons at risk of overdose or their social networks or first responders.
- g. Provider: Craven County Opioid Epidemic Response

3. Third authorized strategy

- a. Name of strategy: Post-overdose Response Team
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, 8
- d. Amounted authorized for this strategy: \$200,000

- e. Period of time during which expenditure may take place:
Start date July 1, 2023 through End date June 30, 2024
 - f. Description of the program, project, or activity: Countywide post-overdose response team.
 - g. Provider: CarolinaEast Foundation.
4. Fourth authorized strategy
- a. Name of strategy: Recovery Housing Support
 - b. Strategy is included in Exhibit A
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Exhibit A, 4
 - d. Amounted authorized for this strategy: \$244,500
 - e. Period of time during which expenditure may take place:
Start date July 1, 2023 through End date June 30, 2024
 - f. Description of the program, project, or activity: Provide recovery housing support to people in recovery.
 - g. Provider: Reviving Lives Ministry, Hope Mission, The Healing Place of New Hanover County

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$622,048.

Adopted this the 7th day of August, 2023.

**DEPARTMENTAL MATTERS: FACILITIES
APPROVAL OF HAZARDOUS MATERIAL ABATEMENT CONTRACT AND
MASTER PLANNING SERVICES FOR SUDAN PROPERTY REDEVELOPMENT
PROJECT**

Assistant County Manager, Gene Hodges, reported that on December 5, 2022, the Board of Commissioners approved the purchase of the former Sudan Temple complex immediately adjacent to the County Administration and Court Facilities Complex. The sale was finalized in January 2023. He stated that during the Board's budget deliberations for the FY 2023-2024 budget, the Board directed staff to obtain bids for hazardous material abatement services related to this property and to request a proposal with the design team of Oakley Collier Architects (OCA) to develop a master plan for this property.

Mr. Hodges mentioned a Request for Proposal (RFP) was issued for hazardous materials abatement on June 30, 2023. A mandatory pre-bid meeting was conducted on July 10, 2023 and bids were due on July 20, 2023. Bids were received from 4 firms that ranged in price from \$84,480 to \$98,700, with the low bidder being EHG, LLC dba Alloy Group from Morrisville, NC. The total costs related to the hazardous material abatement are:

Alloy Group Contract:	\$ 84,480
Third Party Air Monitoring:	\$ 20,000
Abatement Design Services:	\$ 27,500
Project Contingency:	\$ 20,000
Total:	\$151,980

Additionally, the Board gave direction to obtain a proposal from OCA to begin the process of master planning the Sudan Property site to begin exploring potential uses by Craven County. The submitted proposal for all services related to the master planning process is \$199,250. OCA was also requested to include a fee related to preparing demolition plans and specifications. This fee totals \$22,000.

To move forward, Mr. Hodges requested the Board to approve a Project Ordinance and related Budget Amendment in the amount of \$373,750 and to authorize staff to execute all necessary agreements for the proposed work.

Mr. Hodges addressed several questions about the timeline.

Commissioner Mitchell motioned to approve the following project ordinance and related budget amendment, in the amount of \$373,750, seconded by Commissioner Smith and approved 6-0 in a roll call vote.

**Sudan Property Redevelopment Project
Fund 418**

This ordinance is hereby approved in the following amount for the expenditure of the Sudan Property Redevelopment Project.

Expenditures:

Architectural/Engineering	\$248,750.00
Construction-Other	\$125,000.00
TOTAL	\$373,750.00

The following revenues are hereby estimated for the Sudan Property Redevelopment Project.

Revenues:

Transfer from Capital Reserve	\$373,750.00
TOTAL	\$373,750.00

This ordinance is hereby approved this 7th day of August, 2023.

Capital Project Fund

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
4184200-39802 Trans. From Reserve Fund	\$373,750.00	4184200-47505 Architect/Engineer	\$248,750.00
		4184200-47603 Construction – Other	\$125,000.00
4000000-39901	\$373,750.00	4004150-49793	\$373,750.00
TOTAL	\$747,500.00	TOTAL	\$747,500.00

APPOINTMENTS

Pending

Chairman Jones reviewed the following pending appointments:

- Craven County ABC Board (Chair)

Commissioner Bucher nominated Chip Chagnon as Chair for the ABC Board. There being no additional nominations, Mr. Chagnon was appointed by acclamation.

- Fireman’s Relief Fund Board (District 5)

Commissioner Hunt nominated Theron McCabe for reappointment to the Fireman’s Relief Fund Board of Trustees (Township 5). There being no additional nominations, Mr. McCabe was reappointed by acclamation.

- Havelock Board of Adjustment (ETJ)
- Highway 70 Corridor Committee
- Volunteer Agricultural District (District 6)

*Current**Clean Sweep Committee*

Commissioner Mitchell nominated Cynthia Teasdale for appointment. There being no additional nominations, Ms. Teasdale was appointed by acclamation.

Emergency Medical Services Advisory

Commissioner Hunt nominated Tom Dorn for appointment. There being no additional nominations, Mr. Dorn was appointed by acclamation.

Craven County Planning Board

It was the consensus of the Board to defer this appointment.

COUNTY ATTORNEY'S REPORT

County Attorney, Arey Grady, had nothing to report.

PETITIONS OF CITIZENS – GENERAL TOPICS

1. *Linda Wahnsiedler, 906 Dickinson Court*

COUNTY MANAGER'S REPORT*Eastern Carolina Council of Government Strategic Priorities*

County Manager, Jack Veit, introduced David Bone, Executive Director for Eastern Carolina Council of Governments (ECC), and referred the Board to the information in their agenda packets. Mr. Veit highlighted that several years ago the sitting Board made the decision not to participate as a member of the ECC. He indicated that times have changed and ECC has undergone some challenges over the past few years but has made significant changes and improvements. They are focusing on our smaller municipalities, infrastructure, economic development, and grant applications, as well as re-establishing and strengthening community networks. Membership in the ECC engages Craven County in the collaborative conversations which will affect the region. Mr. Veit presented the Board with the opportunity to rejoin ECC as a member.

Commissioner Howard motioned to rejoin the Eastern Carolina Council, seconded by Commissioner Hunt and approved 6-0 in a roll call vote.

Mr. Veit continued that as a member Craven County would hold a seat and a commissioner would need to be appointed to serve. Commissioner Jones nominated Commissioner Howard to serve on the ECC Board. He was appointed by acclamation.

COMMISSIONERS' REPORTS

Commissioner Howard expressed appreciation for the opportunity to serve on the ECC Board.

Commissioner Mitchell had nothing to report.

Commissioner Smith shared a thank you note from Ms. Simmons and commented on the happy moments at the Stanley White Recreational Center groundbreaking last week. Ms. Smith expressed appreciation to Fitness, Fellowship and Faith, a religious group, who participated in Clean Sweep by picking up litter in the Pembroke community.

Commissioner Hunt commented on the recent NACO Conference she attended in Austin, TX and the importance of serving on various steering committees to have a voice. She remarked on the Clean Sweep efforts in Harlowe and the improvements she has seen since the last effort. Ms. Hunt gave kudos to the recent Animal Shelter Open House event, where 19 adoptions resulted.

She expressed appreciation to the vendors and organizations who supported the event. Ms. Hunt invited all to attend the Harlowe VFD Open House on Saturday, August 12th from 10 am until 2 pm, as they are celebrating their 51st anniversary.

Commissioner Bucher commended the Baptist on Mission men and women who continue to do great works throughout Craven County.

Commissioner Jones had nothing to report.

At 8:27 pm Commissioner Mitchell motioned to adjourn, seconded by Commissioner Hunt and approved unanimously.

Chairman Jason R. Jones
Craven County Board of Commissioners

Nan Holton
Clerk to the Board